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Lr.No.6377/Agri.II/2018,Date: 08.10.2018

Sir/Madam,

Sub:- A&C Department – Implementation of Rythu Bandhu for Rabi 2018 – Election Commission’s directions - Direct Electronic Transfer of cash component – Circular Instructions Issued - Reg.

Ref:- 1. Lr. No. 6377/Agri-II/2018, Dated 29.09.2018
2. Lr. No. 6377/Agri-II/2018, Dated 04.10.2018
3. From Principal Secretary, ECI Letter No. 437/ECI/TEL/2018/SOU/3, Dated 05.10.2018
4. Meeting held by the Chief Secretary to Government, Dated 06.10.2018

The attention of all the District Collectors is drawn to the reference 1st cited, where in Principal Secretary, Election Commission of India has conveyed the Commission’s approval for implementation to the pre-defined beneficiaries of the Rythu Bandhu Scheme subject to the following conditions:

- i) No new beneficiaries should be added to the list of eligible beneficiaries.
- ii) No publicity should be made in this regard.
- iii) No public function should be organized for distribution of kits/items in kind.
- iv) No political functionary should be involved in the process of distribution And
- v) As far as possible direct electronic transfer of cash component should be made through the account of the beneficiary and there should be no distribution of cheques in this regard.

For Direct Electronic Transfer of cash component into farmers accounts, farmer-wise Bank account details along with IFSC code are required. The following efforts have been initiated at State Level immediately:

- i. As per the directive of the Election Commission of India, since no new beneficiary should be added in this season, the list of eligible beneficiaries is arrived at by matching the cheques printed data in Kharif – 2018 and the digitally signed data received from CCLA during last week of September.

Contd...

Assistance under Rythu Bandhu for Rabi - 2018 will be electronically transferred to those farmers/ pattadars accounts only eligible as per scheme guideline.

- ii. Bank account details of farmers available in the data base of Rythu Samagra Survey conducted by the Agriculture Department Officials during April/May 2017 by conducting door to door survey in the villages was integrated into Rythu Bandhu Portal during Kharif, 2018 by matching with Aadhar numbers and account numbers were matched for about 30,00,000 plus farmers.
- iii. The Bank Account numbers of farmers are also obtained from various departments data base which are electronically transferring amounts to the farmers beneficiaries accounts under their department schemes like:
 - a. Aasara Pensions from SERP
 - b. Online Paddy Procurement System of Civil Supplies department
 - c. NREGS beneficiaries
 - d. Marketing Department's/ CCI Cotton procurement etc
- iv. The account numbers matching with Adhar as unique field between Rythu Bandhu database and the above mentioned databases are identified and populated in the Rythu Bandhu database.
- v. The above effort is made in order to populate maximum account numbers in our database and minimise manual entry of account numbers at field level.
- vi. As per instructions of Chief Secretary to Govt., the Account numbers available with the department from Rythu Samagra Survey were shared with some major banks for checking the status of accounts.
- vii. The Bank Account numbers were matched. The Banks informed that majority of the accounts were active, some were dormant, irregular and in some cases no such account/ Invalid (may be typographical mistake while data entry), Inoperative, Dormant unclaimed etc.

In spite of populating the Bank Account details of maximum number of farmers/ pattadars at State Level, through various sources and incorporated in the Rythu Bandhu Portal, it is felt that an authentication/ attestation of the Bank Account details by the respective individual farmers is essential owing to following reasons:

- i) The Account numbers in Rythu Samagra Survey were collected one and a half years back. The farmers may have switched to some other accounts.
- ii) During the survey, the Account numbers of one of family members must have been given instead of the pattadar.
- iii) The farmer can exercise option in the account number in which he desires the amount to be deposited, if he has more than one account (He may prefer the amount to be deposited in non-loan account)
- iv) It is informed that as per banking rules, once the amount is deposited electronically to an account, by oversight or error, which is later found to be a wrong account, the amount cannot be taken back without the consent of the account holder. Such errors might invite lot of troubles in scheme implementation leading to objections by Audit in future.

The following procedure has been formulated to obtain the attestation / authentication of the Bank Account details from each and every identified farmer / Pattadar to whom assistance under Rythu Bandhu is to be transferred electronically into their bank accounts during Rabi 2018, keeping in view the scheme guidelines communicated and Election Commission of India's directives communicated for scheme implementation in view of the Model Code of conduct:

- i. A form in Telugu has been designed to capture the Bank details like Bank Name, Branch Name, Account Number and IFSC code from the farmer, in addition to Mobile number for sending SMS after the amount is remitted in to farmer's account.
- ii. The list of the eligible farmers to whom assistance under Rythu Bandhu is to be transferred electronically into their bank accounts during Rabi - 2018, keeping in view the scheme guidelines and Election Commission of India's orders communicated for scheme implementation in view of the Model Code of conduct, will be made available in the AEO logins in the Rythu Bandhu Portal.
- iii. The District Agriculture Officer shall print the blank forms as per the list made available in Rythu Bandhu Portal Logins and hand over to the AEOs immediately.

- iv. The AEOs shall visit villages under his/ her cluster and distribute the blank forms to the pattadars in the list and ask them to fill the form and keep it ready by next day. The pattadars should also be asked to enclose a photocopy of the first page of passbook clearly depicting the bank account number, bank name, branch name and IFSC code reference.
- v. Next day, the AEOs shall collect all the filled in forms along with copy of first page of bank passbook and come to his Head quarter.
- vi. The concerned AEOs/ MAOs will then have to sort the collected forms as per ascending order of PPBs in that village for convenience purpose as the pattadars list, village-wise, for verification will be provided in that order only.
- vii. The AEO/ MAO shall also physically verify whether the Bank details indicated in the form by the farmer and the 1st page of the Bank Account copy submitted are same or not to avoid confusion in future
- viii. An option is provided in the portal to
 - a. Add new account details, if no account number exists
 - b. Edit, if account number already existing is in correct
 - c. Verify, if account details already existing are correct
- ix. The Bank Account details of each and every Farmer / Pattadar shall be compulsorily verified in the Portal and attend to one of the options provided above.
- x. Wherever the number of farmers to be contacted is more the ADAs should take an initiative to also involve the MAOS by allotting certain area to facilitate the collection of account number within the stipulated time.
- xi. Reports are designed in Portal at State HQ to monitor the daily Account details added, Edited and Verified.
- xii. This activity of updating the account numbers of all the identified beneficiaries should be completed by 25th of October, 2018.
- xiii. The blank Form in Telugu is attached to this letter as Annexure I

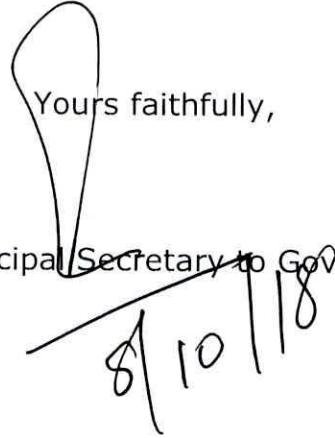
- xiv. Updating of correct account number is very important in the portal to ensure that amount is transferred to the correct beneficiary. Any error in typing a single digit, the amount will be deposited into wrong persons account.
- xv. Once the amount is deposited electronically to an account, by oversight or error, which is later found to be a wrong account, the amount cannot be taken back without the consent of the account holder. Such errors might invite lot of troubles in scheme implementation leading to objections by Audit in future.
- xvi. In view of the above, the MAOs shall physically verify each and every account number entered in the portal with the physical forms / copy of pass book 1st page enclosed and authenticate the data in their logins to ensure that the bank details of the farmers are updated in the portal without any errors.
- xvii. The ADA and the technical AOs in his office shall also involve themselves in the above work of updation & verification and facilitate the AEO and MAO in quick completion of the updation and authentication of the data uploaded.
- xviii. Since vehicle hiring amounts for ADA(R) and MAOs are already transferred to the DAOs accounts through RTGS, all the ADA(R) and MAOs are requested to tour in the villages to educate the farmers regarding the care to be taken in giving the account number which is active only and also facilitate in transport of the forms for distribution and also collection and also and create awareness by the AEOs.
- xix. Adequate printing charges also have been already released to all the DAOs.
- xx. The farmers may be requested to ensure that their accounts are active by depositing a minimum account of Rs.100 in their accounts, if they have not operated the account since more than an year, so as to avoid NEFT rejection by RBI of the amount to be transferred under Rythu Bandhu.
- xxi. The ADAs and MAOS are entrusted with the overall responsibility of updation of the correct bank account details of the farmers.
- xxii. Wherever the Agriculture Extension officers are less in number, the District Collectors/ District Agriculture Officers shall make arrangements by deputing staff from other offices in Agriculture Department, Horticulture and Cooperation Departments and ensure that this activity is completed within the stipulated time.

The District Administration is gearing up for the Legislative Assembly elections. But this is an important program in view of the commencement of Rabi season during the month of October. Further, all the District Collectors are requested to exempt the agriculture field functionaries from the Election duties up to 25-10-2018, in view of the time bound activity to be taken up by them.

In view of the above circumstances, all the District Collectors are requested to convene a meeting of the Agriculture Department and issue instructions as stated in this communication to achieve the target of electronic transfer of the amount pertaining to the assistance under Rythu Bandhu - Rabi to the identified beneficiaries, keeping in view the scheme guidelines and Election Commission of India's orders communicated for scheme implementation in view of the Model Code of conduct.

Yours faithfully,

APC & Principal Secretary to Government

A handwritten signature in black ink, appearing to be 'S. S. S.', is written over the typed name 'APC & Principal Secretary to Government'. Below the signature, the date '8/10/18' is written in black ink.

To,
All the District Collectors
All the Joint Collectors
All the District Agriculture Officers
All the District Horticulture & Sericulture Officers
All the District Cooperative Officers
Copy to
The Principal Finance Secretary
The Commissioner of Agriculture
The Commissioner of Horticulture
The Commissioner of Cooperation
P.S. to Chief Secretary

తెలంగాణ ప్రభుత్వం

వ్యవసాయ శాఖ

జిల్లా : _____ మండలం: _____ గ్రామం: _____

1. రైతు పేరు: _____

2. తండ్రి /భర్త పేరు: _____

3. ఆధార్ నెంబరు: _____

4. పీ. పీ. బి. నెంబరు: _____

5. మొబైల్ నెంబరు: _____

6. బ్యాంకు పేరు: _____

7. బ్రాంచి పేరు: _____

8. బ్యాంక్ ఖాతా నెంబరు: _____

9. ఐ. ఎఫ్. యస్. సి. కోడు: _____

రైతు సంతకం

పై వివరములు సరి చూసి పోర్టల్ లో అప్ లోడ్ చేయనైనది.

వ్యవసాయ విస్తరణాధికారి సంతకం

పేరు: _____

క్లస్టర్ పేరు: _____